How to update NWEA MAP District Ethnicity Settings

Step 1: Disable the Ethnic Groups you no longer want to use.

- 1. Log on to <u>http://teach.mapnwea.org</u>
- 2. Select Modify Preferences on left menu
- 3. Select Modify District

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MPORT PROFILES / ROSTERING		
MANAGE USERS		
MANAGE STUDENTS		The second secon
MANAGE CUSTOM GROUPS		Reading free Association Research and Association Research and Association Research and Association Research and Research
MANAGE TEST SESSIONS		
MANAGE DATA PARTNERS		······································
MAP SKILLS		
MAP READING FLUENCY		
VIEW REPORTS	-	an allow a second secon
MODIFY PREFERENCES		
Modify District		
Manage Terms		
Modify Tests		
Modify Help Contact		

- 4. Scroll to the bottom of the page ETHNIC GROUPS
- 5. Select the ETHNIC GROUP- One at a time
- 6. Select View/Update Terms

Ethnic Groups		
Click	/iew/Update Terms to activate or inactivate ethnic groups by term. When set to Active, the ethnic group will disp	
0 oth	is groups found	
Row	Actions	
Ea	triane Viewupdate terms Delete	
	NWEA Standard Name	
0	American Indian or Alaska Native	
0	Asian	
0	Black or African American	
0	Hispanic or Latino	
0	Multi-ethnic	
0	Native Hawaiian or Other Pacific Islander	
0	Not Specified or Other	
0	White	

7. Uncheck the current terms. Only Future windows can be unchecked. The past windows are not allowed to be edited.

11 result	s found
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Active	Term Name
	Spring 2021-2022
V	Winter 2021-2022
	Fall 2021-2022

11 results found

Active	Term Name
	Spring 2021-2022
1	Winter 2021-2022
V	Fall 2021-2022

Step 2: Add new Ethnic Groups. The new Ethnic Groups must have the STANDARD NAME and CUSTOM NAME match.

8. Select Add Ethnic Groups

Ethnic Groups		Ethnic Groups 👻	
Click View/Update Terms to activate or inactivate ethnic groups by term. When set to Active, the ethnic group will display in MAP and in reports.			
8 eth	8 ethnic groups found		
KOW ACCIONS Edit Name View/Lydate Terms Delete		Add Ethnic Group	
	NWEA Standard Name	Custom Name	
0	American Indian or Alaska Nativo	American Indian or Alaskan Nativa	

- 9. Choose Standard Name
- 10. Write in *Custom Name that matches Standard Name* 11.Submit

Select a stand	rd name and type a unique custom name.	
Standard Nan	e *	
American India	n or Alaska Native 🗸	
Custom Name	*	
American In	dian or Alaska Native	
merican In	dian or Alaska Native	

12. Select the new ETHNIC GROUP

Row Actions	
Edit Name View/Update Terms Delete	
NWEA Standard Name	
	American Indian or Alaska Native
0	Asian
0	Black or African American
0	Hispanic or Latino

13.Make sure the all Future TEST Windows are checked. Fall, Winter, Spring and Summer.

1	11 results found		
	Active	Term Name	5
		Spring 2021-2022	Ν

14. Correct Ethnic Groups

Eth	Ethnic Groups Hide Ethnic Groups 👻			
Click \	Click View/Update Terms to activate or inactivate ethnic groups by term. When set to Active, the ethnic group will display in MAP and in reports.			
8 ethnic groups found				
RowActions		Table Actions		
Edit Name Veer/Update Terms Delete		Add Ethnic Group		
	NWEA Standard Name	Custom Name		
0	American Indian or Alaska Native	American Indian or Alaskan Native		
0	Asian	Asian		
0	Black or African American	Black or African American		
0	Hispanic or Latino	Hispanic or Latino		
0	Multi-ethnic	Multi-ethnic		
0	Native Hawaiian or Other Pacific Islander	Native Hawaiian or Other Pacific Islander		
0	Not Specified or Other	Not specified or Other		
0	White	White		